



# Online Manual

Easy-Layout Editor Guide

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## Symbols Used in This Document

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### **Warning**

Instructions that, if ignored, could result in death, serious personal injury, or property damage caused by incorrect operation of the equipment. These must be observed for safe operation.

### **Caution**

Instructions that, if ignored, could result in personal injury or property damage caused by incorrect operation of the equipment. These must be observed for safe operation.

### **Important**

Instructions including important information that must be observed to avoid damage and injury or improper use of the product. Be sure to read these instructions.

### **Note**

Instructions including notes for operation and additional explanations.

### **Basics**

Instructions explaining basic operations of your product.

### **Note**

- Icons may vary depending on your product.

## Touch-enabled Device Users (Windows)

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For touch actions, you need to replace "right-click" in this document with the action set on the operating system. For example, if the action is set to "press and hold" on your operating system, replace "right-click" with "press and hold."

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### ▶▶▶ Note

- The formal name of Windows Vista is Microsoft Windows Vista operating system.

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- o [freetype@nongnu.org](mailto:freetype@nongnu.org)

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If you are looking for support, start in this list if you haven't found anything to help you in the documentation.

- o [freetype-devel@nongnu.org](mailto:freetype-devel@nongnu.org)

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LuneScript

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## Easy-Layout Editor Features

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- **What Is Easy-Layout Editor?**
- **Basic Operation (Home Screen)**

## What Is Easy-Layout Editor?

Canon Easy-Layout Editor (hereafter Easy-Layout Editor) is an application software that lets you freely arrange the layout and print documents, images, web pages, and more with simple controls.

For example, you can print multiple input data such as Word and PDF files at once, or create a large poster using multiple sheets of paper.

### Collect and Print

Data created using different application software can be automatically arranged and printed together. By efficiently arranging your data, you can save paper.



### Free Layout

Data created using different application software can be freely arranged and printed.



### Tiling/Poster

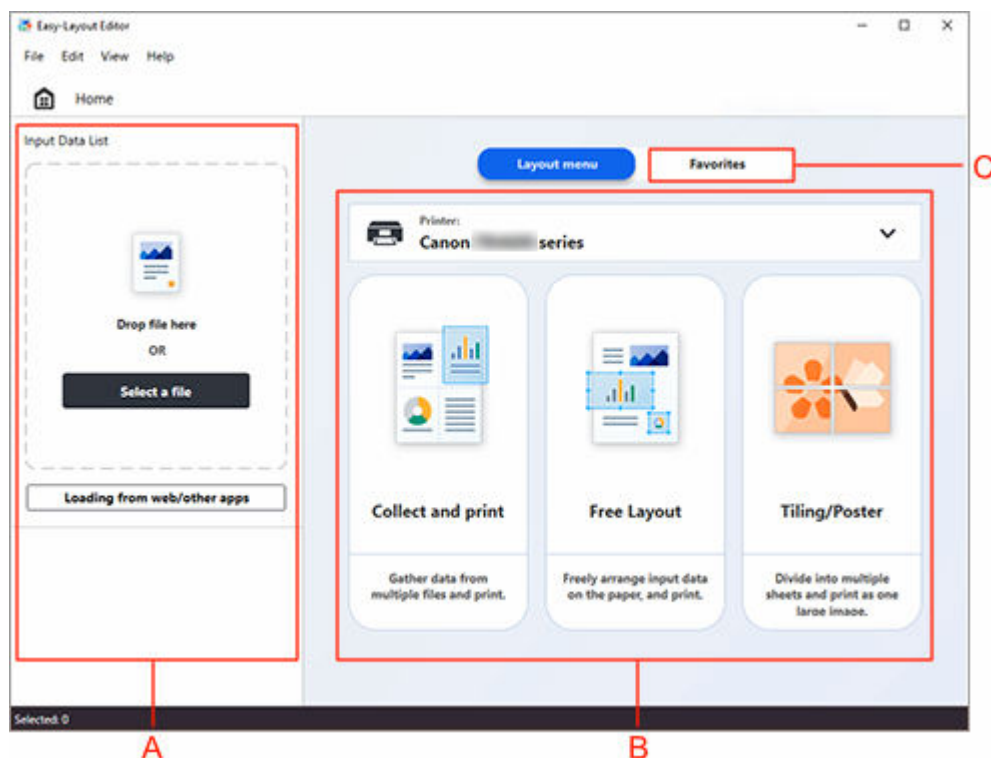
A single page of images can be divided and printed on multiple sheets of paper. The printed results can be pasted together to create a larger print.



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## Basic Operation (Home Screen)

When you start Easy-Layout Editor, the home screen will be displayed.



### A: Input Data List

Input the data you want to print.

### B: Layout menu

Select the layout menu.

### C: Favorites

Register your frequently used settings, and select them from the list.

The basic flow of operations is as follows.

#### 1. Input the data you want to print

Drag and drop the data to **Input Data List**.

Data edited in other application software will also appear in **Input Data List**.

➡ [Starting Easy-Layout Editor](#)

#### 2. Select the layout menu

#### 3. Follow the instructions on the screen and print

You can also select frequently used settings from **Favorites** and print.

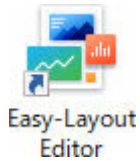
# Starting Easy-Layout Editor

You can start Easy-Layout Editor through the following methods.

- ➔ [Directly start the application software](#)
- ➔ [Start from the application software you are using](#)
- ➔ [Start with Easy-PhotoPrint Editor](#)

## Directly start the application software

Double click the **Easy-Layout Editor** icon on the desktop.

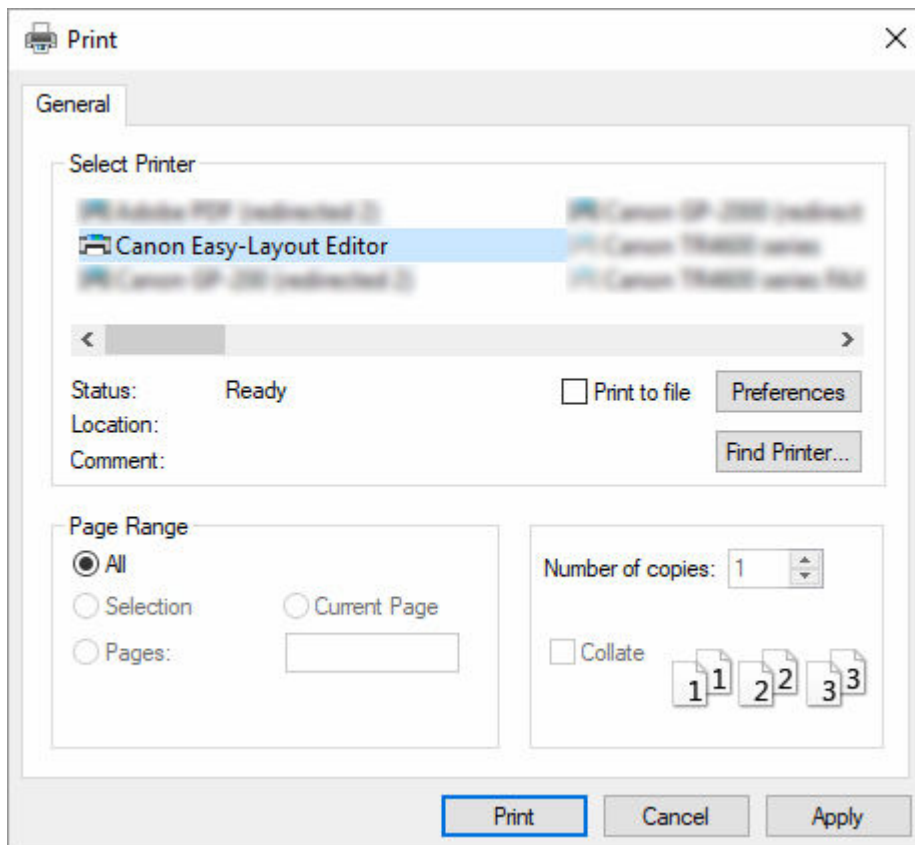


## Start from the application software you are using

Use the following procedure to start Easy-Layout Editor and input data to print a web page or data from the application software you are using with Easy-Layout Editor.

### 1. Open the **Print** dialog box

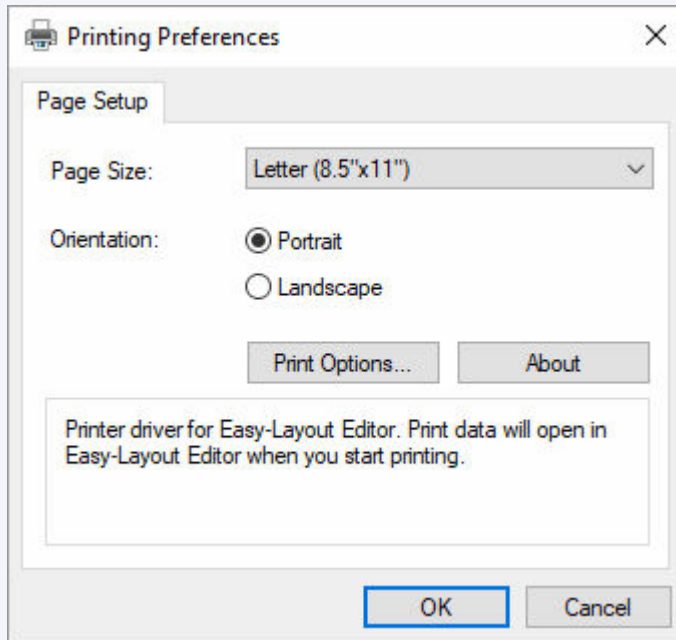
To open the **Print** dialog box, select the print menu in the application software in which the print data is opened.



## 2. Select **Canon Easy-Layout Editor** from the printers you can use

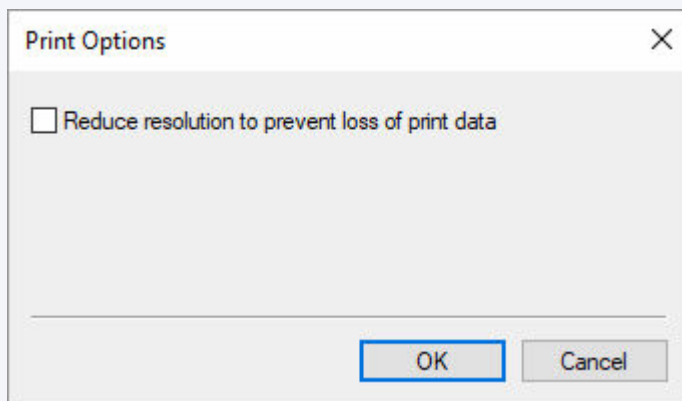
### ▶▶▶ Note

- If you cannot set the paper size and orientation of the printout in the screen for selecting a printer, click **Preferences** or **Printer properties**, and do the settings from the **Printing Preferences** dialog box. The way to open the **Printing Preferences** dialog box varies depending on the application software.



- You may be able to improve print results by using the check box for **Reduce resolution to prevent loss of print data** in **Print Options...**

If the images printed are grainy, clear the check box, and the fine lines printed are thick, select the check box. However, depending on the data, a print job may occasionally fail.



## 3. Execute printing.

Easy-Layout Editor starts.

The data you edited in the application software appears in the **Input Data List** on the home screen. (See [Basic Operation \(Home Screen\)](#).)



## Start with Easy-PhotoPrint Editor

If you select **Create Tiling/Poster** in Easy-PhotoPrint Editor, data will be input to Easy-Layout Editor, allowing you to edit and print posters.

➡ [Tiling/Poster](#)

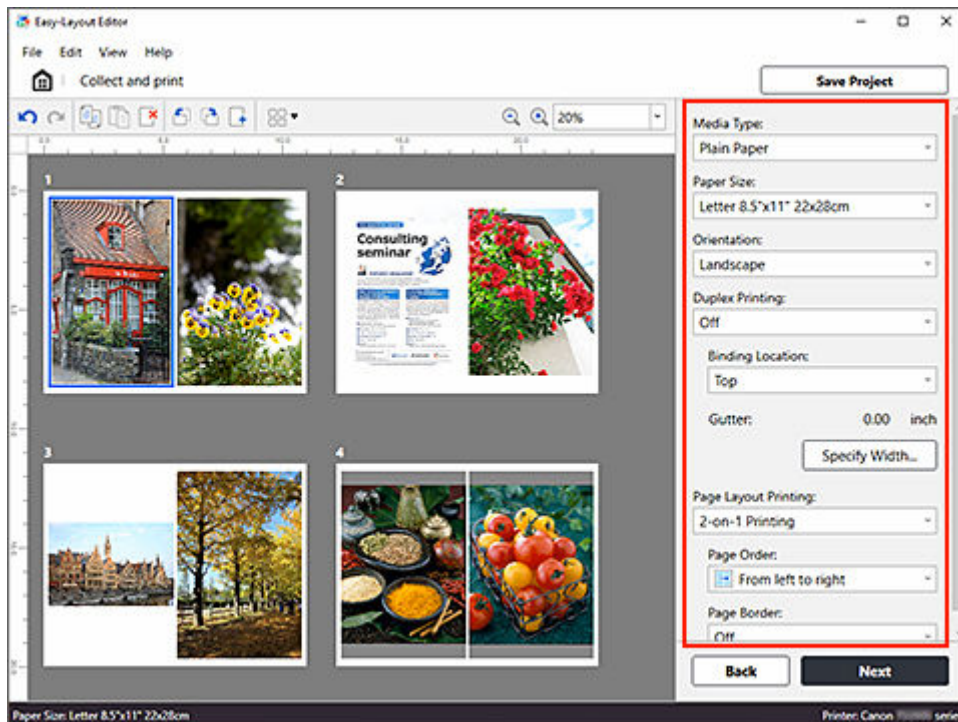
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# Collect and Print

Data created using different application software can be automatically arranged and printed together. You can arrange multiple data to a single page while checking the preview, and configure settings such as duplex printing.

1. [Start Easy-Layout Editor](#)
2. [Input the data you want to print](#)
3. Select **Collect and print**

The editing screen will be displayed.



Configure settings such as layout printing and duplex printing.

Edit the data in various ways, such as by dragging images to change their order or by changing the page orientation.

4. Click **Next**

Configure print-related settings.

5. Click **Print**

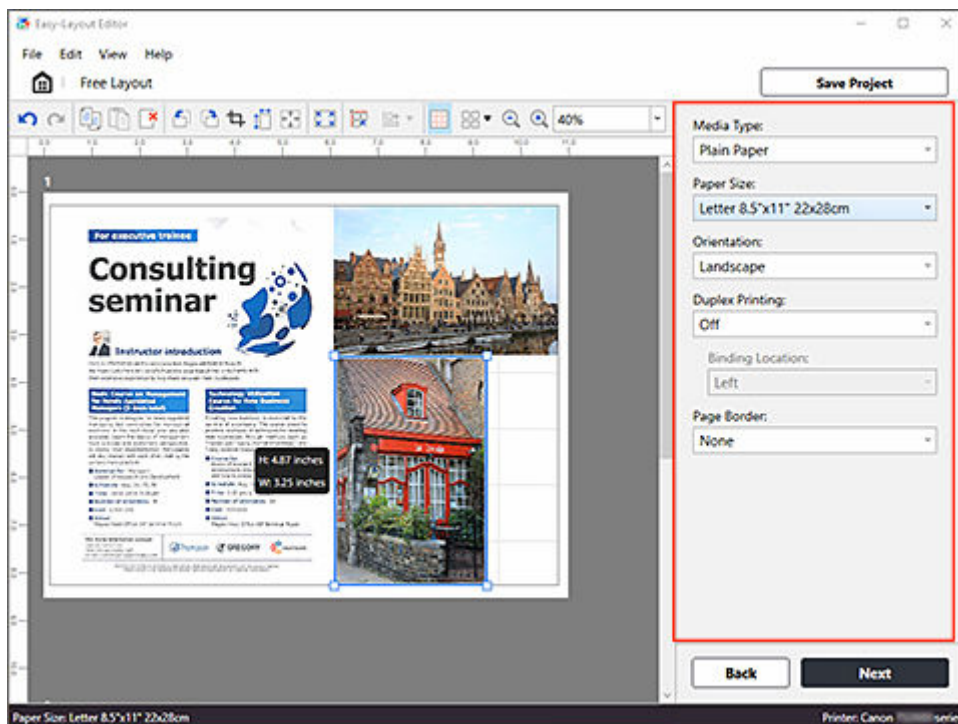
Printing starts.

# Free Layout

Data created using different application software can be freely arranged and printed. Change the size and arrangement of images to your preference, and crop images to print only what you need.

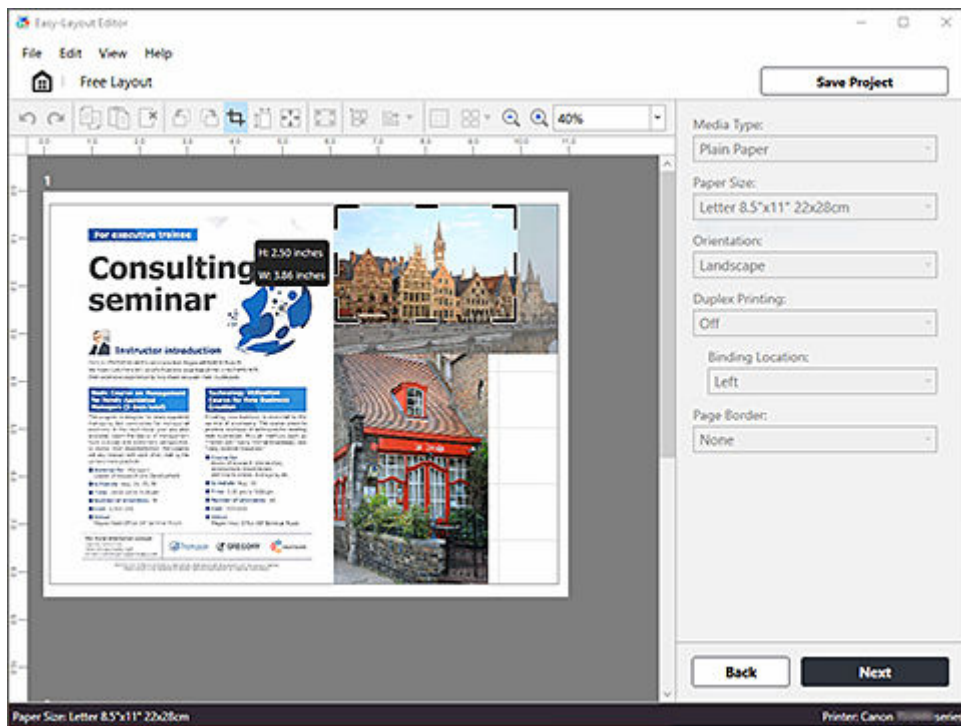
1. [Start Easy-Layout Editor](#)
2. [Input the data you want to print](#)
3. Select **Free Layout**

The editing screen will be displayed.



Configure settings such as borders and duplex printing.

On the editing screen, you can freely change the size and arrangement of images.



**4. Click Next**

Configure print-related settings.

**5. Click Print**

Printing starts.

# Tiling/Poster

A single page of images can be divided and printed on multiple sheets of paper.

1. [Start Easy-Layout Editor](#)
2. [Input the data you want to print](#)
3. Select **Tiling/Poster**

The layout selection screen will be displayed.

## Adjacent

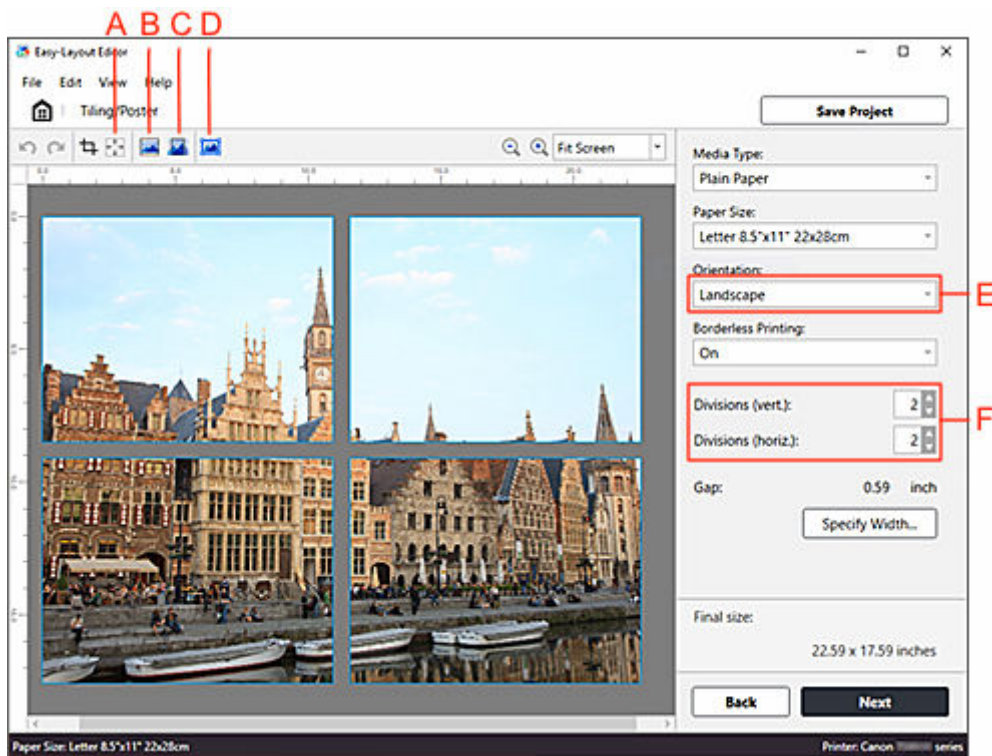
The paper is printed in an overlaid format with no gaps between them.

## Separated

Separate the paper when printing. Images in the gap area will not be printed.

4. Click **Next**

The editing screen will be displayed.



## A: Erase Margin

Crop the data by deleting the margins set in the application software you are using.

## B: Fit

The image will be contained within the paper. Margins may appear depending on the paper size in order to maintain the aspect ratio of the image.

**C: Fit (No margins)**

Arrange the images on the paper without leaving any space. The image may be cut off depending on the paper size in order to maintain the aspect ratio of the image.

**D: Select Image**

Select an image arranged within the paper.

**E: Orientation**

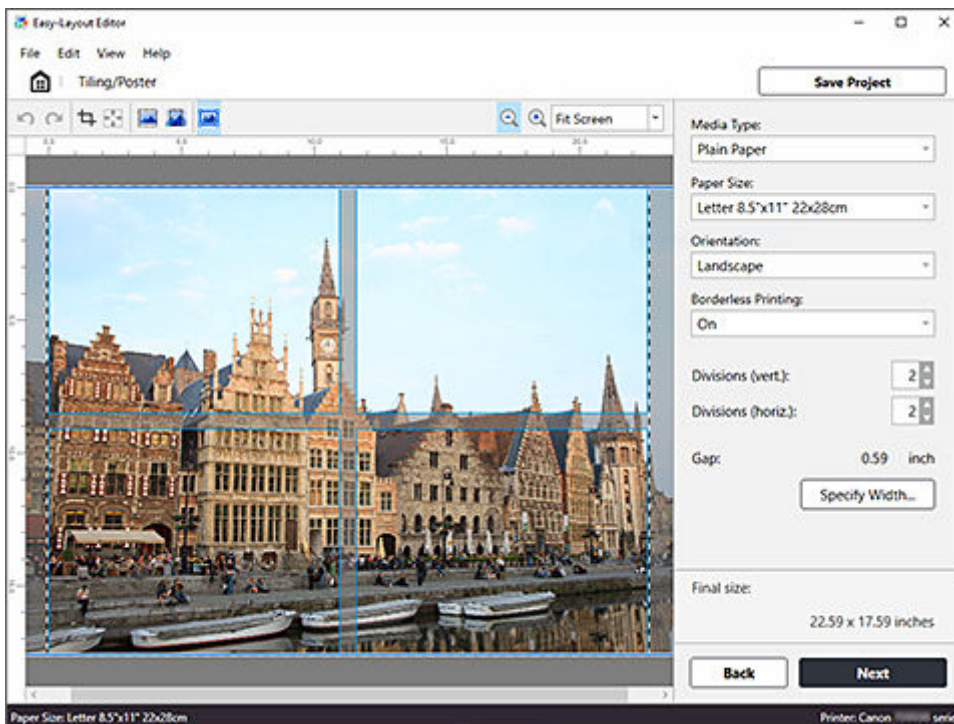
Selects the printing orientation.

**F: Divisions (vert.) / Divisions (horiz.)**

Sets the number of divisions you want for the image.

**5. Check if the image is cut off**

Click **Select Image** (D), and check the area where the image is cut off (the transparent area).



If you want to change the area range of the image, use **Orientation** (E) or **Divisions (vert.) / Divisions (horiz.)** (F) to change the print orientation or the number of divisions, or drag the arranged images.

**6. Click Next**

Configure print-related settings.

**7. Click Print**

Printing starts.

## Saving or Loading Print Settings and Data

Reloading saved print settings and data being edited saves you the trouble of configuring settings each time you print, and lets you resume editing from where you left off, making your work more efficient.

- Save or edit print settings
  - ➔ [Add to Favorites](#)
  - ➔ [Edit Favorites](#)
- Save print settings and data being edited
  - ➔ [Save or Load Project](#)

### Add to Favorites

You can register a combination of a printer to use, a layout menu, and settings in the layout menu, and save it to **Favorites**.

To open the **Add to Favorites** dialog box, click **Add...** in **Favorites** on the print settings screen opened from any of the layout menus.

Click **OK** to register the settings that are displayed to favorites.

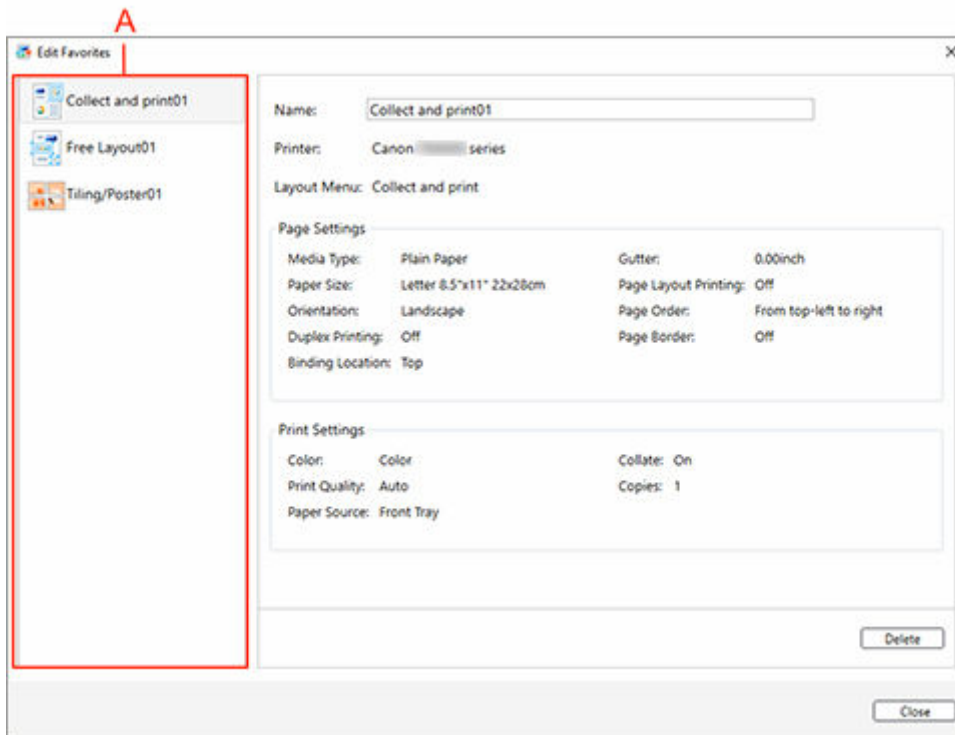
Add to Favorites			
Name:	Collect and print01		
Printer:	Canon series		
Layout Menu:	Collect and print		
Page Settings			
Media Type:	Plain Paper	Gutter:	0.00inch
Paper Size:	Letter 8.5"x11" 22x28cm	Page Layout Printing:	Off
Orientation:	Landscape	Page Order:	From top-left to right
Duplex Printing:	Off	Page Border:	Off
Binding Location:	Top		
Print Settings			
Color:	Color	Collate:	On
Print Quality:	Auto	Copies:	1
Paper Source:	Front Tray		
		OK	Cancel

### ►► Note

- In the **Add to Favorites** dialog box, you can only edit the **Name**. If you want to change the registered settings, click **Cancel** to return to the layout menu. After you change the settings in the edit screen and the print settings screen, open the **Add to Favorites** dialog box again.

## Edit Favorites

To open the **Edit Favorites** dialog box, click **Edit Favorites...** on the **Favorites** sheet on the Home screen.



Select the registered name from the list (A) and check the settings to change the **Name** and delete the favorites.

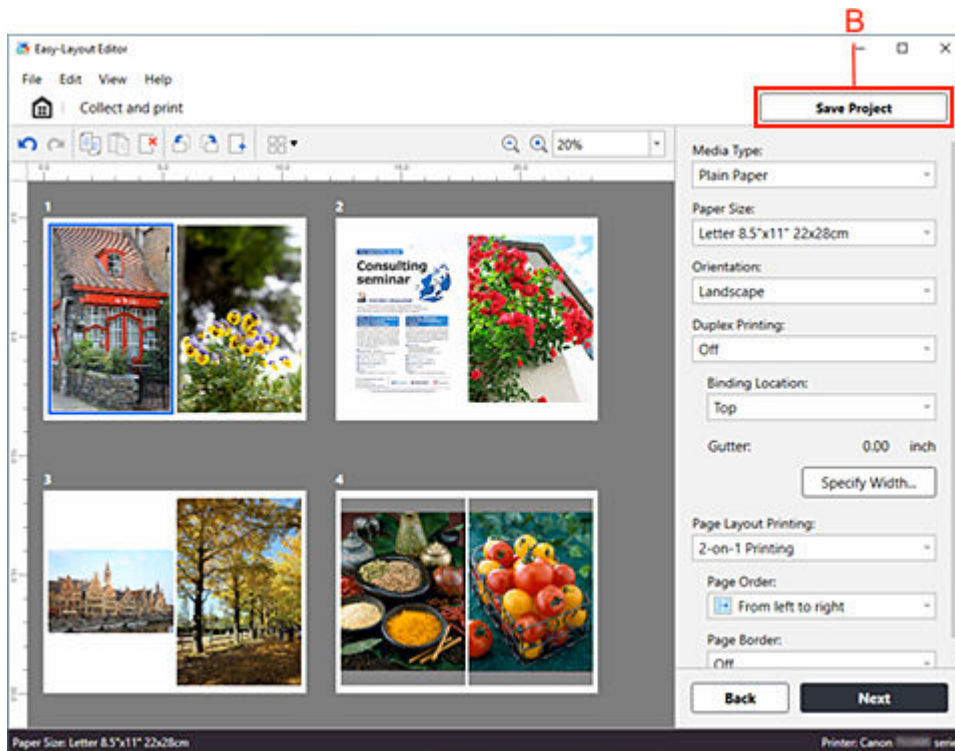
## Save or Load Project

You can save the print settings or the data being edited as projects, and load them again to start working from where you left off.

### Save Print Settings and Data

1. Click **Save Project (B)**





The save dialog box will appear.

2. Specify the file name and save location

## Load Print Settings and Data

1. [Start Easy-Layout Editor](#)

The home screen will be displayed.

2. Load the saved file

Drag and drop your saved files (.elep) to **Input Data List** on the home screen, or load them by selecting **Open Project** in the **File** menu.

➔ [Basic Operation \(Home Screen\)](#)

## General Notes (Easy-Layout Editor)

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When using Easy-Layout Editor, the following restrictions apply. Please familiarize yourself with them before using it.

- This guide primarily provides explanations using the screens that are displayed when you use the Windows 10 operating system (hereafter, Windows 10).
- It is recommended to use the 64 bit OS.
- Apply the latest Windows Update.
- Loading data to the application software or printing from the application software may fail. Also, the images may be defective or grainy when they are printed. In such cases, try the following methods. If you cannot resolve the situation, print directly from the printer driver, without using Easy-Layout Editor.
  - Add expanded memory to your PC, or enlarge the virtual memory.
  - If you are using Adobe Illustrator, switch the on/off setting of the Bitmap print item in the print dialog box.
  - Change the print quality.
  - Open the **Print Options** dialog box from the print settings screen of the printer driver for **Canon Easy-Layout Editor** to change the settings for the **Reduce resolution to prevent loss of print data** check box.
- Sometimes the print preview display may be different from the actual print position. If this occurs, make a slight adjustment in the position of the object.
- The appearance of text and fine lines in the print preview may be different from what you see in the print result.
- Sometimes a print job can be lost if Easy-Layout Editor is shut down during the print job.
- When you install this software, the virtual printer **Canon Easy-Layout Editor** is installed. If you want to use this software, do not uninstall the virtual printer **Canon Easy-Layout Editor**.
- Printing is not possible from shared printers or redirected printers.
- The initial startup and printout may take some time, depending on the environment.
- Operation may be abnormal if the number of paper sizes registered in the OS exceeds a certain number.
- In Startup, if you disable **Canon Easy-Layout Editor Service**, it will not run correctly.