Canon



Photo All-In-One

PIXMA MP270 series PIXMA MP250 series

Getting Started

Read Me First





Symbols Used in This Document



Instructions including important information. Be sure to read these indications.



Instructions as notes for operation or additional explanations.



Descriptions for operations that take some time to complete.



Indicates operations in Windows.



Indicates operations in Macintosh.

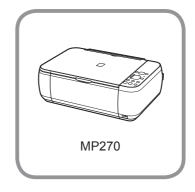
- · Microsoft is a registered trademark of Microsoft Corporation.
- Windows is a trademark or registered trademark of Microsoft Corporation in the U.S. and/or other countries.
- Windows Vista is a trademark or registered trademark of Microsoft Corporation in the U.S. and/or other countries.
- Internet Explorer is a trademark or registered trademark of Microsoft Corporation in the U.S. and/or other countries.
- Macintosh and Mac are trademarks of Apple Inc., registered in the U.S. and other countries.

About This Manual

This manual describes about MP270 and MP250.

The illustrations and screens are based on MP270. The instructions are the same unless otherwise specified.

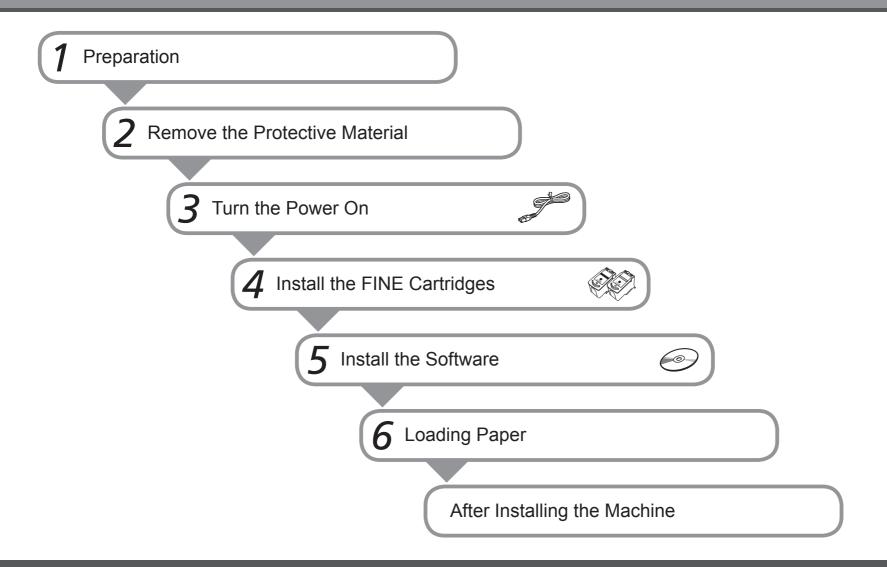
You may not be able to purchase some models in certain regions.





Model Number: K10339 (MP270) Model Number: K10339 (MP250)

Contents



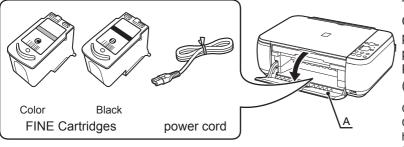
1

Preparation



Check the Included Items

Before turning on the machine, remove all orange tapes and protective sheets from the inside and outside of the machine.



The FINE Cartridges and power code are placed inside of the Paper Output Tray (A).

Open the Paper Output Tray with your hands, and take out the FINE Cartridges and power code.

- Manuals
- Setup CD-ROM (containing the drivers, applications and on-screen manuals)
- Warranty

□ Choosing a Location



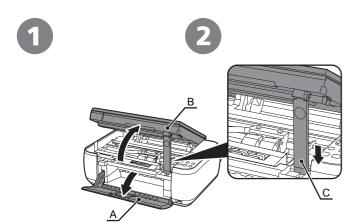
- Do not install the machine where an object may fall on it. The object may fall inside the machine, resulting in malfunction.
- Do not place any object on top of the machine. It may fall into the machine when opening covers, resulting in malfunction.



- A USB cable (A-B type) is necessary to connect the machine with your computer.

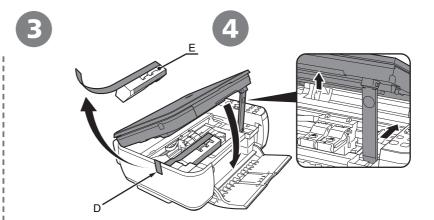
Remove the Protective Material





Open the Paper Output Tray (A).

Lift the Scanning Unit (Cover) (B) and fix it with the Scanning Unit Support (C).

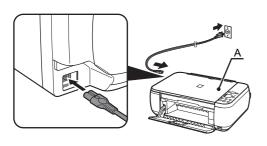


Pull the orange protective tape (D) and remove the protective material (E).

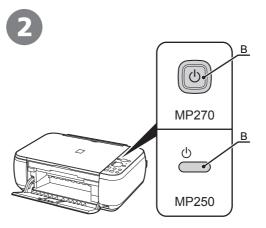
Lift the Scanning Unit (Cover) slightly and fold the Scanning Unit Support, then gently close the Scanning Unit (Cover).

3 Turn the Power On

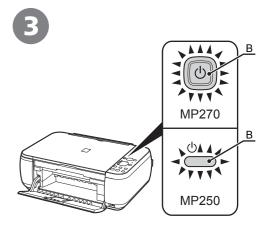




Plug the power cord into the left side of the machine, then connect the other end to the wall outlet.

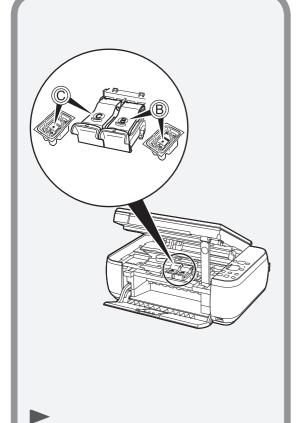


Turn on the machine (B).

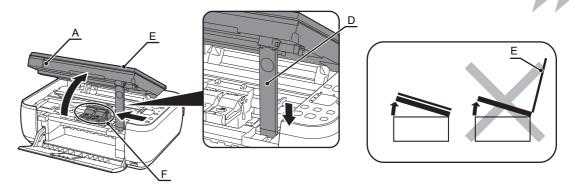


Make sure that the **POWER** lamp (B) lights green.

- · Do NOT connect the USB cable at this stage.
- Make sure that the Document Cover (A) is closed.





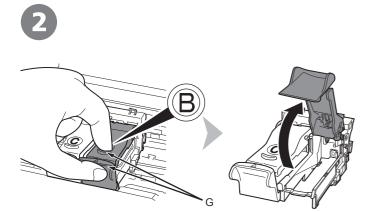


Lift the Scanning Unit (Cover) (A) and fix it with the Scanning Unit Support (D).

Close the Document Cover (E) and lift it with the Scanning Unit (Cover).

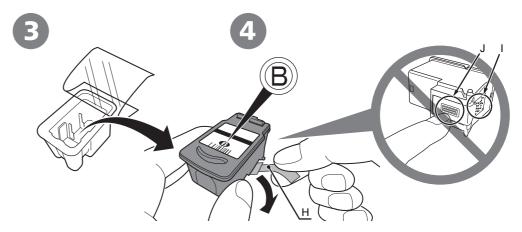
The FINE Cartridge Holder (F) moves to the installation position.

- Handle the FINE Cartridges carefully. Do not drop or apply excessive pressure to them.
- Be sure to use the supplied FINE Cartridges.
- If the Scanning Unit (Cover) is left open for more than 10 minutes, the FINE Cartridge Holder moves to the right. In this case, close and reopen the Scanning Unit (Cover).
- If the FINE Cartridge Holder does not move, make sure that the machine is turned on.



Open the Ink Cartridge Locking Cover ® on the right side.

Pinch (G) firmly and pull up the cover.



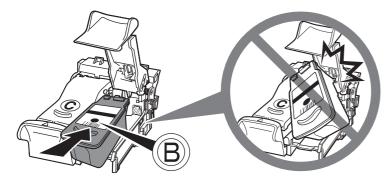
Remove the Black FINE Cartridge **®** from its package.

Pull the orange protective tape (H) in the direction of the arrow and remove it gently.

- Be careful not to stain your hands or surrounding work area with ink on the removed protective tape.
- Do not touch the electrical contacts (I) or print head nozzles (J) on a FINE Cartridge. The machine may not print properly if you touch them.





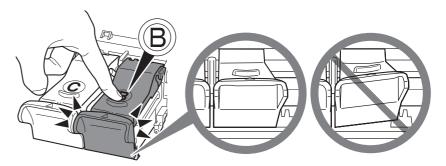


Place the Black FINE Cartridge ® into the right slot ®.

- Do not knock the FINE Cartridge against the sides of the holder.
- · Install in a well-lit environment.
- Install the Black FINE Cartridge into the right slot, and the Color FINE Cartridge into the left slot.







Push down **(B)** of the Ink Cartridge Locking Cover until you hear a click to close it completely.

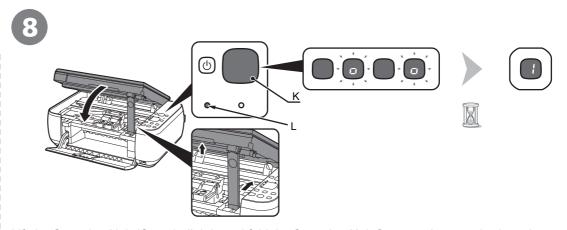
View the Ink Cartridge Locking Cover ® straight on and check that it is locked correctly (not at an angle).







Insert the Color FINE Cartridge © into the left FINE Cartridge Holder © in the same way as ®.



Lift the Scanning Unit (Cover) slightly and fold the Scanning Unit Support, then gently close the Scanning Unit (Cover).



• Wait until "1" appears on the LED (K) (about 1-2 minutes) and go to the next step.

- Once you have installed the FINE Cartridges, do not remove them unnecessarily.
- If the **Alarm** lamp (L) lights orange, make sure that the FINE Cartridges are correctly installed.

5 Install the Software



To use the machine by connecting it to a computer, software including the drivers needs to be copied (installed) to the computer's hard disk. The installation process takes about 20 minutes. (The installation time varies depending on the computer environment or the number of applications to be installed.)

The screens below are based on Windows Vista operating system Ultimate Edition (hereafter referred to as "Windows Vista") and Mac OS X v.10.5.x.

- · Quit all running applications before installation.
- Log on as the administrator (or a member of the Administrators group).
- · Do not switch users during the installation process.
- · Internet connection may be required during the installation. Connection fees apply.
- It may be necessary to restart your computer during the installation process. Follow the onscreen instructions and do not remove the **Setup CD-ROM** during restarting. The installation resumes once your computer has restarted.
- · Mac OS 9, Mac OS X Classic environments, or Mac OS X v.10.3.8 or earlier are not supported.

Windows

If the Found New Hardware or Found New Hardware Wizard dialog box appears:



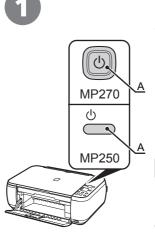
If you connect a USB cable to the machine before installation of the drivers, this screen appears.

- Remove the USB cable connected to your computer.
 - The dialog box may close. In this case, proceed from ①
- 2 Click Cancel to quit the dialog box.
- **3** Proceed from **0**.

Windows

□ For Windows Vista/XP

If you are using Internet Explorer 7 or later, you can use the Web print software Easy-WebPrint EX. An internet connection is required for installation. (It is also possible to install this software later.)



TURN OFF THE MACHINE (A).

 Operating noise continues for about 25 seconds until the machine turns off.



Turn on the computer, then insert the **Setup CD-ROM** into the CD-ROM drive.

The setup program will start automatically.

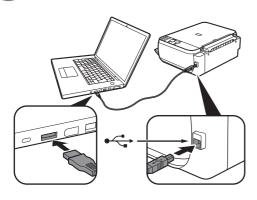


 If the program does not start automatically, double-click the CD-ROM icon in Computer or My Computer.

When the CD-ROM contents appear, double-click **MSETUP4.EXE**.

0





Connect the machine to the computer with a USB cable.

Make sure the machine is turned on.



• The USB Port is located on the right side of the machine.





Turn on the computer, then insert the **Setup CD-ROM** into the CD-ROM drive.





Windows Vista

Windows XP/2000 - 4



Click Run Msetup4.exe on the AutoPlay screen, then click Continue on the User Account Control dialog box.

If the User Account Control dialog box reappears in following steps, click Continue.





3



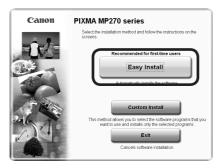
Double-click the **Setup** icon of the CD-ROM folder to proceed to the following screen. Enter your administrator name and password, then click **OK**.

If you do not know your administrator name or password, click **Help**, then follow the on-screen instructions.



 $\bullet \ \ \text{If the CD-ROM folder does not open automatically, double-click the CD-ROM icon on the desktop}.$





Click Easy Install.

The drivers, application software, and on-screen manuals are installed all together.







Click Install.

Follow any on-screen instructions to proceed with the installation.

• If you want to select particular items to install, click **Custom Install**.

For Windows Vista/XP

If you are using Internet Explorer 7 or later, you can use the Web print software Easy-WebPrint EX. An internet connection is required for installation. (It is also possible to install this software later.)









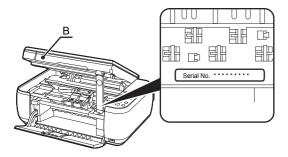




6

Important Information for the Installation

 Necessary Information for the User Registration



The product serial number is required when registering the product. The serial number is located inside the machine (as shown in the illustration).

• When opening the Scanning Unit (Cover) (B), the FINE Cartridge Holder moves automatically.

□ About Extended Survey Program

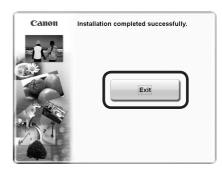


If you can agree to Extended Survey Program, click **Agree**.

If you click **Do not agree**, the Extended Survey Program will not be installed. (This has no effect on the machine's functionality.)



The screen does not appear on Mac OS X v.10.3.9.



Click Exit to complete the installation.

If **Restart** is displayed, follow the instruction to restart the computer.

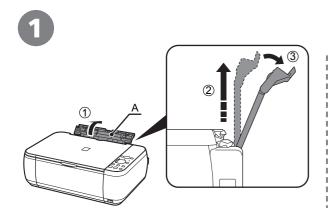
After restarting the computer, remove the **Setup CD-ROM** and keep it in a safe place.

When using Macintosh, it is necessary to restart the computer before scanning using the Operation Panel on the machine for the first time.

Next, read "6 Loading Paper" on page 14!

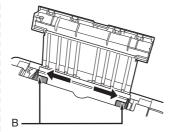
6 Loading Paper



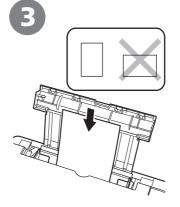


Open the Paper Support (A) and pull it straight up, then slant it back.



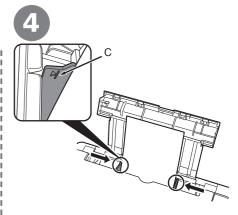


Move the Paper Guides (B) to both edges.



Load paper in the center.

Load paper in portrait orientation with the printing side facing up.



Slide the left and right Paper Guides against both edges of the paper.

Make sure that the paper stack does not exceed the line (C).



 For details on media sizes and types you can use, refer to "Loading Paper" in the onscreen manual: Basic Guide.

Machine installation is now complete!

After Installing the Machine

■ Introduction of Manuals

The following manuals are supplied with the machine.



Describes how to set up and use your machine. Introduces the machine and its functions, the included manuals and application software.





on-screen manuals



Basic Guide



Advanced Guide



Troubleshooting

Describes basic operations and media, and gives an introduction to other functions available.

Describes various operating procedures to make full use of machine.

Describes troubleshooting tips for problems you may encounter when using the machine.

For details on opening the on-screen manuals, refer to page 16.

■ Solution Menu

Solution Menu is a gateway to functions and information that allow you to make full use of the machine!

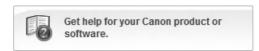


Example: Windows Vista





*The buttons displayed vary depending on the country or region of purchase.



Click this button to open the on-screen manuals.

Open various applications and on-screen manuals with a single click.

You can start Solution Menu from the **Canon Solution Menu** icon on the desktop (Windows) or on the Dock (Macintosh).

If you have a problem with machine settings, click the **Change settings or find solutions to problems.** in Solution Menu to open My Printer (Windows only).

Try Using the Machine!

Various application software are installed on the computer along with the drivers. You can print creative items by correcting/ enhancing photos using the applications.

For details on how to use the application software and the machine, refer to the onscreen manuals: **Basic Guide** and **Advanced Guide**.



Try Copying

You can copy a document by simply placing it on the Platen Glass and pressing the start button.

This section explains with plain paper. For various copying procedures, refer to "Copying" in the on-screen manual: Basic Guide.





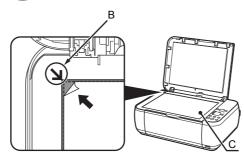
Load a sheet of A4 or Lettersized plain paper.





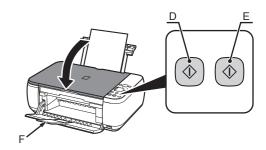
Open the Document Cover (A).





Place the document face-down and align it with the Alignment Mark (B).



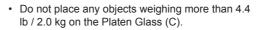


Close the Document Cover, then press the **Black** button (D) or the **Color** button (E).

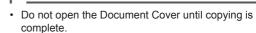
Copying will start. Remove the document after printing.



- For details, refer to "6 Loading Paper" on page 14.
- The machine may make operating noise when feeding paper. This is normal operation.



 Do not press or put weight on the original with pressure exceeding 4.4 lb / 2.0 kg. Doing so may cause the scanner to malfunction or the Platen Glass to break.





 Make sure that the Output Tray Extension (F) is extended.

Print Photos from a Computer

Easy-PhotoPrint EX allows you to print photos easily.

This section explains how to print borderless photos using 4" x 6" size Photo Paper Plus Glossy II. The screens are based on Windows Vista.





In Solution Menu, click **One-Click to Photo Print**.

Easy-PhotoPrint EX starts.

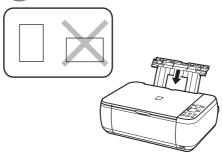




Select the image you want to print, then click **Layout/Print**.

When a photo is selected, the number of copies is set to "1".





Load a sheet of photo paper in portrait orientation.

Load a sheet of paper with the printing side facing up.





Click Print.

For Windows: Printing will start.

For Macintosh: Click **Print** on the **Print** dialog box to start printing.



- For details on starting Solution Menu, refer to "Solution Menu" on page 16.
- For more information, refer to the on-screen manual: Advanced Guide.

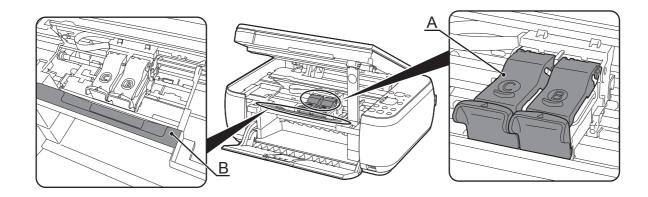


 For details, refer to "6 Loading Paper" on page 14.

Maintenance

After a period of use, the inside of the machine may become stained with ink. To avoid staining your hands or clothes with ink, it is recommended that you clean the Ink Cartridge Locking Cover (A) and the inside of the tray (B) with a facial tissue or the like as required.

If the Scanning Unit (Cover) is left open for more than 10 minutes, the FINE Cartridge Holder moves to the right automatically.



Specifications

	General Specifications			
Printing resolution (dpi)	4800* (horizontal) x 1200 (vertical) * Ink droplets can be placed with a pitch of 1/4800 inch at minimum.			
Interface	USB Port: Hi-Speed USB*1			
	Direct Print Port:*2 PictBridge			
	*1 A computer that complies with Hi-Speed USB standard is required. Since the Hi-Speed USB interface is fully upwardly compatible with USB 1.1, it can be used at USB 1.1. *2 MP270 only			
Print width	8 inches/203.2 mm (for Borderless Printing: 8.5 inches/216 mm)			
Operating environment	Temperature: 5 to 35°C (41 to 95°F) Humidity: 10 to 90% RH (no condensation)			
Storage environment	Temperature: 0 to 40°C (32 to 104°F) Humidity: 5 to 95% RH (no condensation)			
Power supply	AC 100-240 V, 50/60 Hz			
Power consumption	MP270: Printing (Copy): Approx. 10W Standby (minimum): Approx. 1.2W* OFF: Approx. 0.5W*			
	MP250: Printing (Copy): Approx. 11W Standby (minimum): Approx. 1.2W* OFF: Approx. 0.5W*			
	* USB connection to PC			
External dimensions	MP270: Approx. 17.8 (W) x 13.2 (D) x 6.1 (H) inches Approx. 450 (W) x 335 (D) x 155 (H) mm			
	MP250: Approx. 17.5 (W) x 13.1 (D) x 6.1 (H) inches Approx. 444 (W) x 331 (D) x 154 (H) mm			
	* With the Paper Support and Paper Output Tray retracted.			
Weight	MP270: Approx. 5.6 kg (Approx. 12.3 lb)			
	MP250: Approx. 5.8 kg (Approx. 12.7 lb)			
	* With the FINE Cartridges installed.			
Canon FINE Cartridge	Black: 320 nozzles Color: 384 x 3 nozzles			

		Copy Specification	ons				
Multiple copy		1-9, 20 pages					
Reduction/Enlargement		Fit-to-page					
Scan Specifications							
Scanner driver		TWAIN/WIA (Windows Vista and Windows XP only)					
Maximum scanning size		A4/Letter, 8.5" x 11.7"/216 x 297 mm					
Scanning resolution		MP270: Optical resolution (horizontal x vertical) max: 1200 dpi x 2400 dpi Interpolated resolution max: 19200 dpi x 19200 dpi MP250: Optical resolution (horizontal x vertical) max: 600 dpi x 1200 dpi Interpolated resolution max: 19200 dpi x 19200 dpi					
Gradation (Input/Output)							
N	linir	num System Regu	irements				
Minimum System Requirements Conform to the operating system's requirements when higher than those given here.							
		Windows	Macintosh				
Processor 1 G RAM 512 Win 300 128 Win SP4 300		dows Vista, Vista SP1 dz processor MB	Mac OS X v.10.5 Intel processor, PowerPC G5, PowerPC G4 (867 MHz or faster) 512 MB				
		dows XP SP2, SP3 MHz processor MB	Mac OS X v.10.4 Intel processor, PowerPC G5, PowerPC G4, PowerPC G3 256 MB				
		dows 2000 Professional MHz processor MB	Mac OS X v.10.3.9 PowerPC G5, PowerPC G4, PowerPC G3 128 MB				
Browser	Inte	net Explorer 6 or later	Safari				
Hard Disk Space		MB e: For bundled software allation.	800 MB Note: For bundled software installation.				
CD-ROM Drive	Req	quired					
Display		XGA 1024 x 768					
 Windows: Operation can only be guaranteed on a PC with Windows Vista, XP or 2000 pre-installed. To upgrade from Windows XP to Windows Vista, first uninstall software bundled with the Consolidate windows. 							

with the Canon inkjet printer.

Some functions may not be available with Windows Media Center.

Internet Explorer 7 or later is required to install Easy-WebPrint EX.

Macintosh: Hard Disk must be formatted as Mac OS Extended (Journaled) or

Additional System Requirements for the On-Screen Manuals					
Windows	Macintosh				
Browser: Easy Guide Viewer Note: Internet Explorer 6 or later must be installed. The on-screen manual may not be displayed properly depending on your operating system or Internet Explorer version. We recommend that you keep your system up to date with Windows Update.	Browser: Easy Guide Viewer Note: The on-screen manual may not be displayed properly depending on your operating system or Safari version. We recommend that you keep your system up to date.				

Specifications are subject to change without notice.

About Consumables

Consumables (ink tanks / FINE Cartridges) are available for 5 years after production has stopped.

Getting Help from Canon

Email Tech Support — www.canontechsupport.com

Toll-Free Live Tech Support— (1-800-828-4040) under warranty

This option provides live telephone technical support, free of service charges,

Monday-Friday (excluding holidays), during the warranty period.

Telephone Device for the Deaf (TDD) support is available at (1-866-251-3752).

Ordering Information

The following ink cartridges are compatible with this machine.









\bigcirc	rd	er	#

PG-210XL 2973B001 CL-211XL 2975B001 PG-210 2974B001 CL-211 2976B001

Call 1-800-OK-CANON to locate a dealer near you, or visit the Canon eStore at www.canonestore.com

CANON U.S.A. INC.

One Canon Plaza, Lake Success, NY 11042 U.S.A.

www.usa.canon.com

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