



# Manual en línea

Guía de Easy-Layout Editor

Español (Spanish)

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## Símbolos utilizados en este documento

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### **Advertencia**

Instrucciones que, si se ignoran, pueden provocar daños a la propiedad, lesiones graves, o incluso la muerte, por el uso incorrecto del equipo. Sígalas al pie de la letra para que el funcionamiento sea seguro.

### **Precaución**

Instrucciones que, si se ignoran, pueden provocar lesiones en las personas o daños a la propiedad por el uso incorrecto del equipo. Sígalas al pie de la letra para que el funcionamiento sea seguro.

### **Importante**

Instrucciones que incluyen información importante que se debe cumplir para evitar daños y lesiones o un uso incorrecto del producto. Asegúrese de leer esas instrucciones.

### **Nota**

Instrucciones que incluyen notas sobre el funcionamiento y explicaciones adicionales.

### **Aspectos básicos**

Instrucciones que explican las operaciones básicas del producto.

### **Nota**

- Los iconos pueden variar dependiendo del producto.

## **Usuarios con dispositivos con activación táctil (Windows)**

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Para acciones táctiles, debe sustituir en este documento "clic con el botón derecho" por el conjunto de acciones del sistema operativo. Por ejemplo, si la acción está establecida como "mantener pulsado" en el sistema operativo, sustituya "haga clic con el botón derecho" por "mantener pulsado".

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o freetype@nongnu.org

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If you are looking for support, start in this list if you haven't found anything to help you in the documentation.

o freetype-devel@nongnu.org

Discusses bugs, as well as engine internals, design issues, specific licenses, porting, etc.

Our home page can be found at

<http://www.freetype.org>

--- end of FTL.TXT ---

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JSON for Modern C++

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LuaSocket

LuaSocket 2.0.2 license

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LuneScript

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## Características de Easy-Layout Editor

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- ¿Qué es Easy-Layout Editor?
- Funcionamiento básico (pantalla de inicio)



## ¿Qué es Easy-Layout Editor?

Canon Easy-Layout Editor (en lo sucesivo Easy-Layout Editor) es un software de aplicación que le permite organizar libremente el diseño e imprimir documentos, imágenes, páginas web y más con controles sencillos.

Por ejemplo, puede imprimir varios datos de entrada como archivos de Word y PDF a la vez o crear un póster grande con varias hojas de papel.

### Recopilar e imprimir

Los datos creados con diferentes programas de aplicación pueden organizarse e imprimirse juntos automáticamente.

Al organizar eficazmente sus datos, puede ahorrar papel.



### Diseño libre

Los datos creados con diferentes programas de aplicación pueden organizarse e imprimirse libremente.



## Mosaico/póster

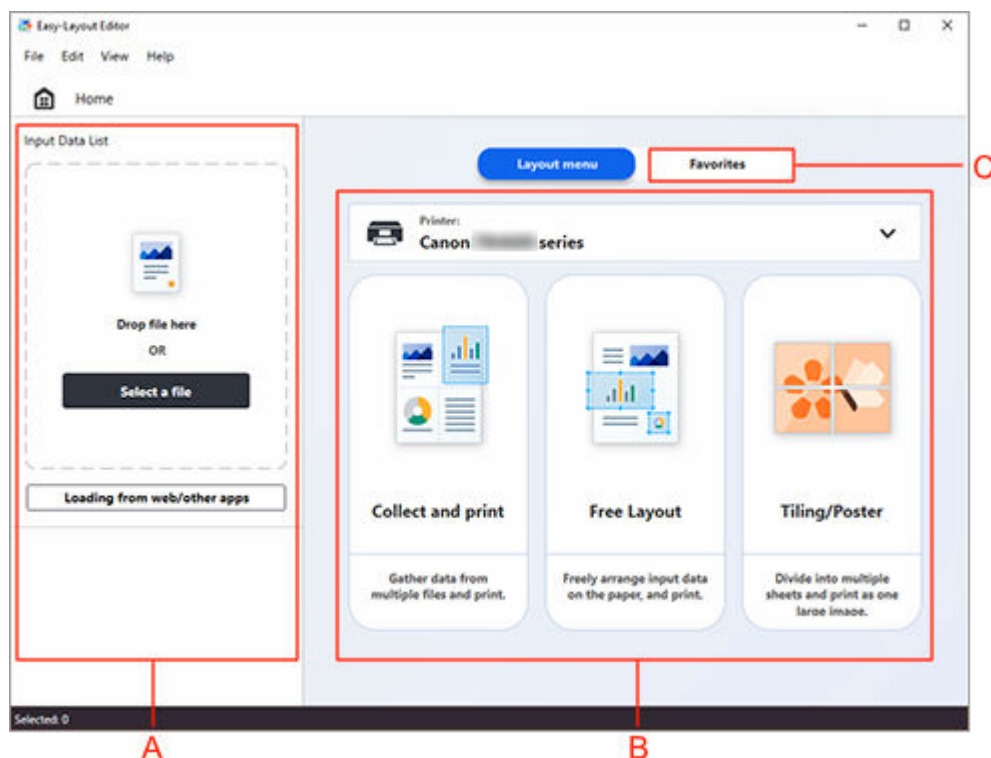
Una sola página de imágenes puede dividirse e imprimirse en varias hojas de papel. Los resultados impresos pueden pegarse para crear una impresión más grande.



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## Funcionamiento básico (pantalla de inicio)

Cuando inicie Easy-Layout Editor se mostrará la pantalla de inicio.



### A: Lista datos entrada (Input Data List)

Introduzca los datos que desee imprimir.

### B: Menú Formato (Layout menu)

Seleccione el menú de diseño

### C: Favoritos (Favorites)

Registre sus configuraciones de uso frecuente y selecciónelas de la lista.

El flujo básico de operaciones es el siguiente.

#### 1. Introduzca los datos que desee imprimir.

Arrastre y suelte los datos a **Lista datos entrada (Input Data List)**.

Los datos editados en otras aplicaciones también aparecerán en **Lista datos entrada (Input Data List)**.

➡ [Inicio de Easy-Layout Editor](#)

#### 2. Seleccione el menú de diseño

#### 3. Siga las instrucciones en la pantalla e imprima.

También puede seleccionar la configuración de uso frecuente en **Favoritos (Favorites)** e imprimir.

## Inicio de Easy-Layout Editor

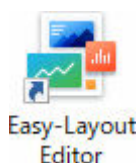
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Puede iniciar Easy-Layout Editor mediante los siguientes métodos.

- ➔ [Inicie directamente el software de aplicación](#)
- ➔ [Inicie la impresión desde el software de la aplicación que está utilizando](#)
- ➔ [Inicio con Easy-PhotoPrint Editor](#)

### Inicie directamente el software de aplicación

Haga doble clic en el icono **Easy-Layout Editor** en el escritorio.

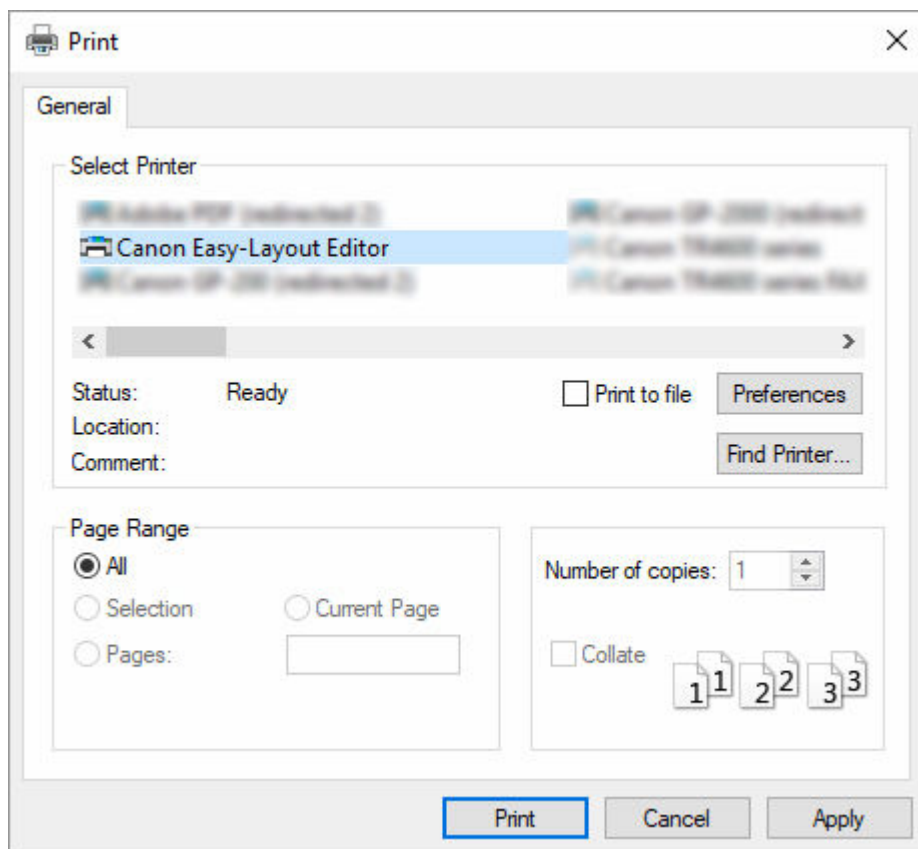


### Inicie la impresión desde el software de la aplicación que está utilizando

Utilice el siguiente procedimiento para iniciar Easy-Layout Editor e introducir datos para imprimir una página web o datos del software de aplicación que esté utilizando con Easy-Layout Editor.

#### 1. Abra el cuadro de diálogo **Imprimir (Print)**

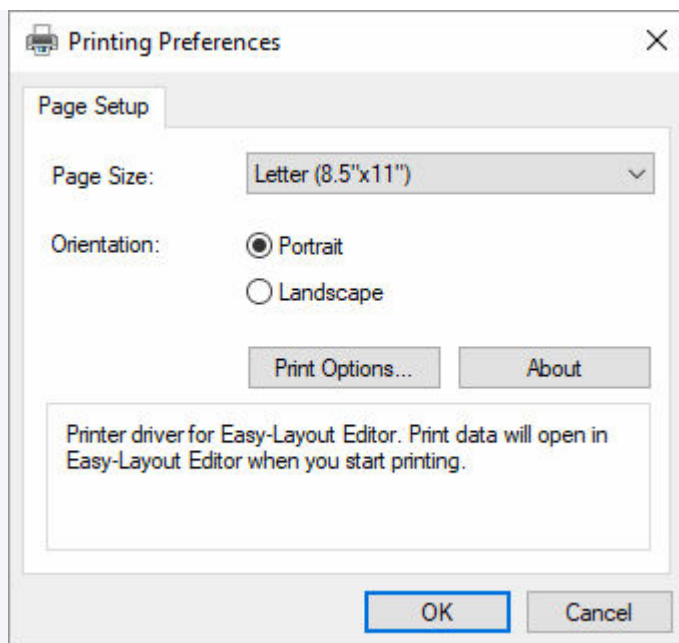
Para abrir el cuadro de diálogo **Imprimir (Print)**, seleccione el menú de impresión en el software de aplicación en el que se abren los datos de impresión.



2. Seleccione **Canon Easy-Layout Editor** desde las impresoras que puede utilizar

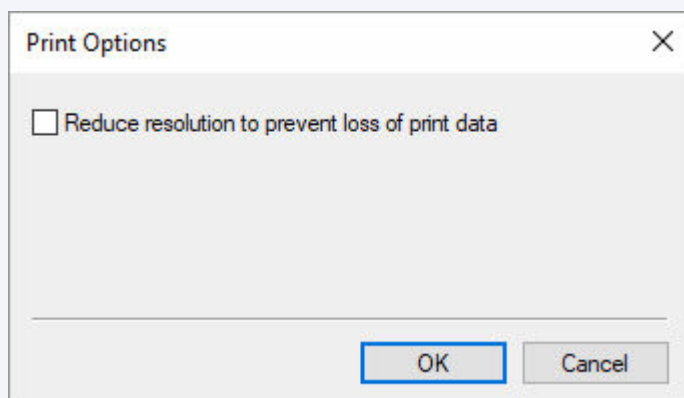
### »»» Nota

- Si no puede configurar el tamaño del papel y la orientación de la impresión en la pantalla para seleccionar una impresora, haga clic en **Preferencias (Preferences)** o **Propiedades de la impresora (Printer properties)** y realice los ajustes desde el cuadro de diálogo **Preferencias de impresión (Printing Preferences)**. La forma de abrir el cuadro de diálogo **Preferencias de impresión (Printing Preferences)** varía en función del software de la aplicación.



- Es posible que pueda mejorar los resultados de impresión utilizando la casilla de verificación **Reducir la resolución para evitar pérdida de datos de impresión (Reduce resolution to prevent loss of print data)** en **Opciones de impresión... (Print Options...)**.

Si las imágenes impresas se muestran con grano, desactive la casilla de verificación y si las líneas finas impresas son gruesas, seleccione la casilla de verificación. No obstante, en función de los datos, es posible que un trabajo de impresión falle ocasionalmente.



### 3. Ejecute la impresión.

Se iniciará Easy-Layout Editor.

Los datos que editó en el software de la aplicación aparecen en la **Lista datos entrada (Input Data List)** de la pantalla de inicio. (Consulte [Funcionamiento básico \(pantalla de inicio\)](#).)

## Inicio con Easy-PhotoPrint Editor

Si selecciona **Crear Mosaico/Póster (Create Tiling/Poster)** en Easy-PhotoPrint Editor, los datos se introducirán en Easy-Layout Editor, lo que permite editar e imprimir pósteres.

➡ [Mosaico/póster](#)



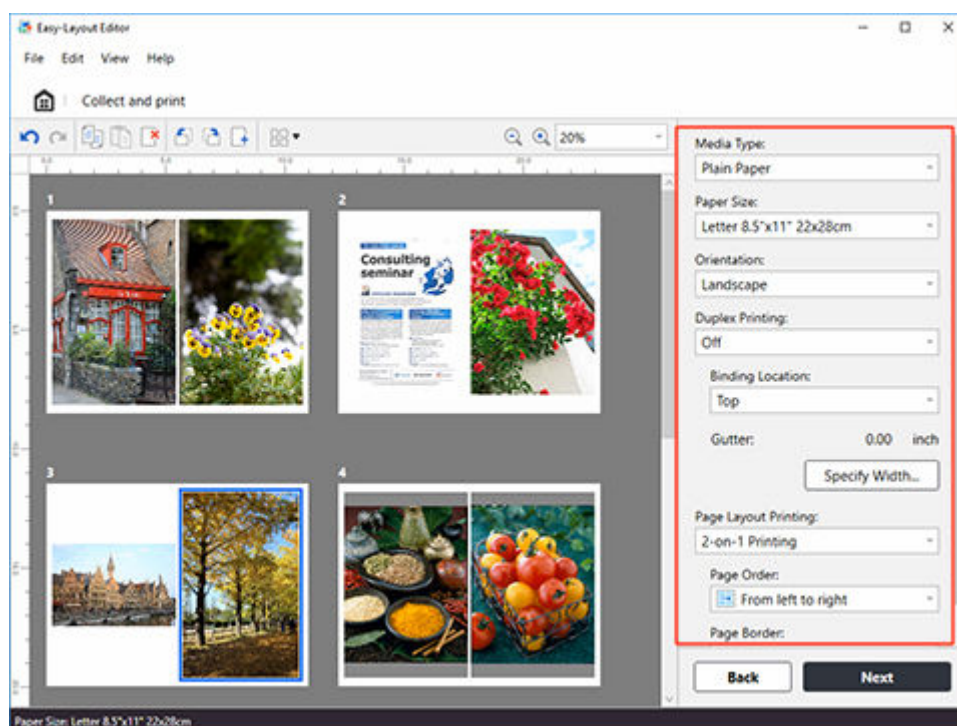
## Recopilar e imprimir

Los datos creados con diferentes programas de aplicación pueden organizarse e imprimirse juntos automáticamente.

Puede organizar varios datos en una sola página mientras revisa la vista previa y configurar ajustes como la impresión dúplex.

1. [Inicio de Easy-Layout Editor](#)
2. [Introduzca los datos que desee imprimir.](#)
3. Seleccione **Recopilar e imprimir (Collect and print)**

Se mostrará la pantalla de edición.



Configure ajustes como la impresión de diseño y la impresión dúplex.

Edite los datos de varias formas, como arrastrando imágenes para cambiar su orden o cambiando la orientación de la página.

4. Haga clic en **Siguiente (Next)**

Configure los ajustes relacionados con la impresión.

5. Haga clic en **Imprimir (Print)**

Comenzará el proceso de impresión.

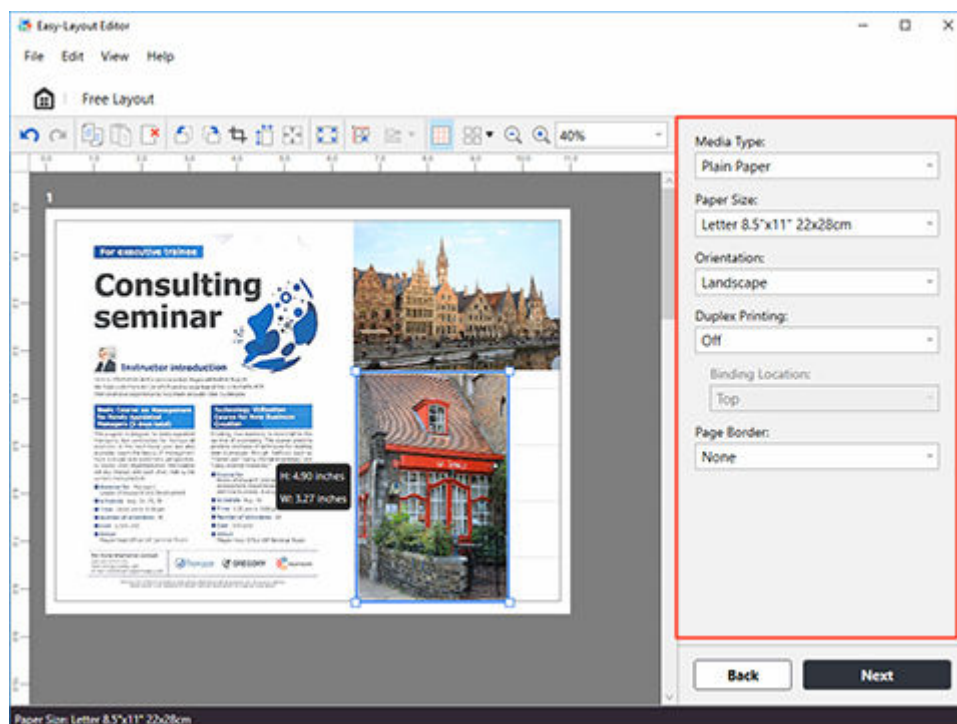


## Diseño libre

Los datos creados con diferentes programas de aplicación pueden organizarse e imprimirse libremente. Cambie el tamaño y la disposición de las imágenes según sus preferencias y recorte las imágenes para imprimir solo lo que necesita.

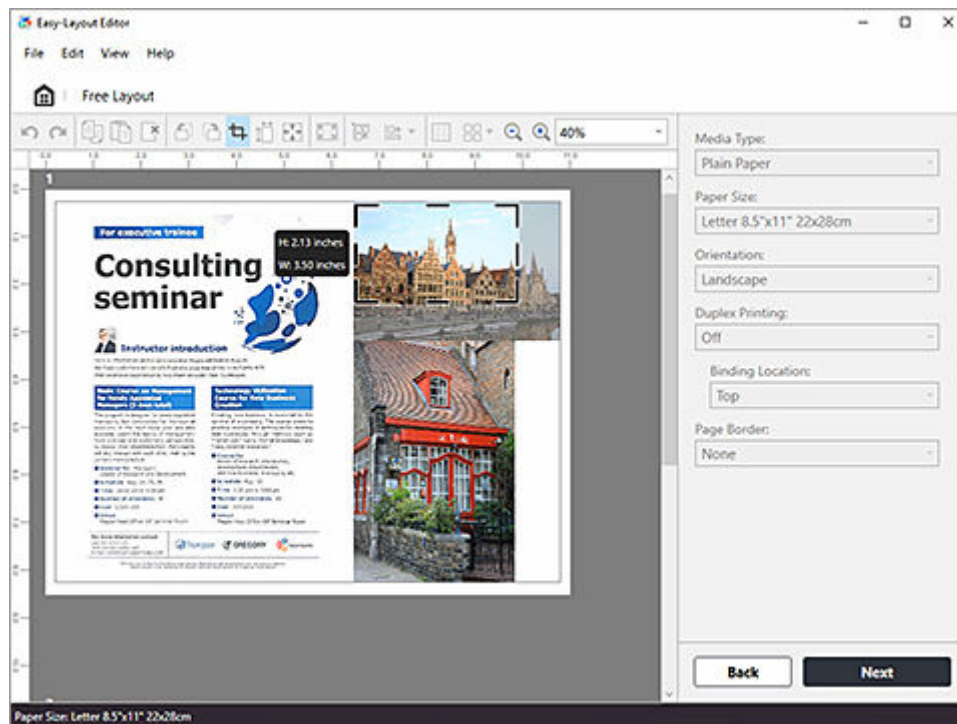
1. [Inicio de Easy-Layout Editor](#)
2. [Introduzca los datos que desee imprimir.](#)
3. Seleccione **Diseño libre (Free Layout)**

Se mostrará la pantalla de edición.



Configure ajustes como bordes y la impresión dúplex.

En la pantalla de edición puede cambiar libremente el tamaño y la disposición de las imágenes.



#### 4. Haga clic en **Siguiente (Next)**

Configure los ajustes relacionados con la impresión.

#### 5. Haga clic en **Imprimir (Print)**

Comenzará el proceso de impresión.

## Mosaico/póster

Una sola página de imágenes puede dividirse e imprimirse en varias hojas de papel.

1. [Inicio de Easy-Layout Editor](#)
2. [Introduzca los datos que desee imprimir.](#)
3. Seleccione **Mosaico/Póster (Tiling/Poster)**

Se mostrará la pantalla de selección de diseño.

### Adyacentes (Adjacent)

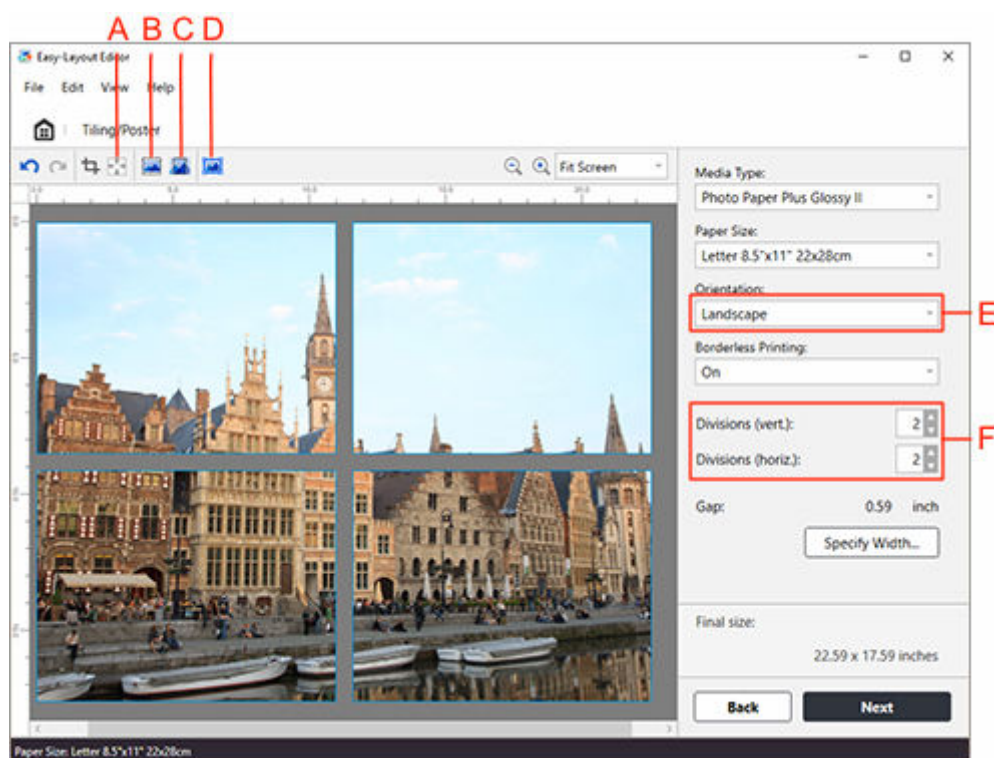
El papel se imprime en un formato superpuesto sin espacios entre ellos.

### Separados (Separated)

Separe el papel al imprimir. Las imágenes que se encuentren en el área de vacío no se imprimirán.

4. Haga clic en **Siguiente (Next)**

Se mostrará la pantalla de edición.



### A: Borrar margen (Erase Margin)

Recorte los datos eliminando los márgenes establecidos en el software de aplicación que esté utilizando.

### B: Ajustar (Fit)

La imagen estará contenida en el papel. Pueden aparecer márgenes en función del tamaño del papel para mantener la relación de aspecto de la imagen.

**C: Ajustar (sin márgenes) (Fit (No margins))**

Ordene las imágenes en el papel sin dejar espacio. La imagen puede recortarse en función del tamaño del papel para mantener la relación de aspecto de la imagen.

**D: Seleccionar imagen (Select Image)**

Seleccione una imagen ordenada dentro del papel.

**E: Orientación (Orientation)**

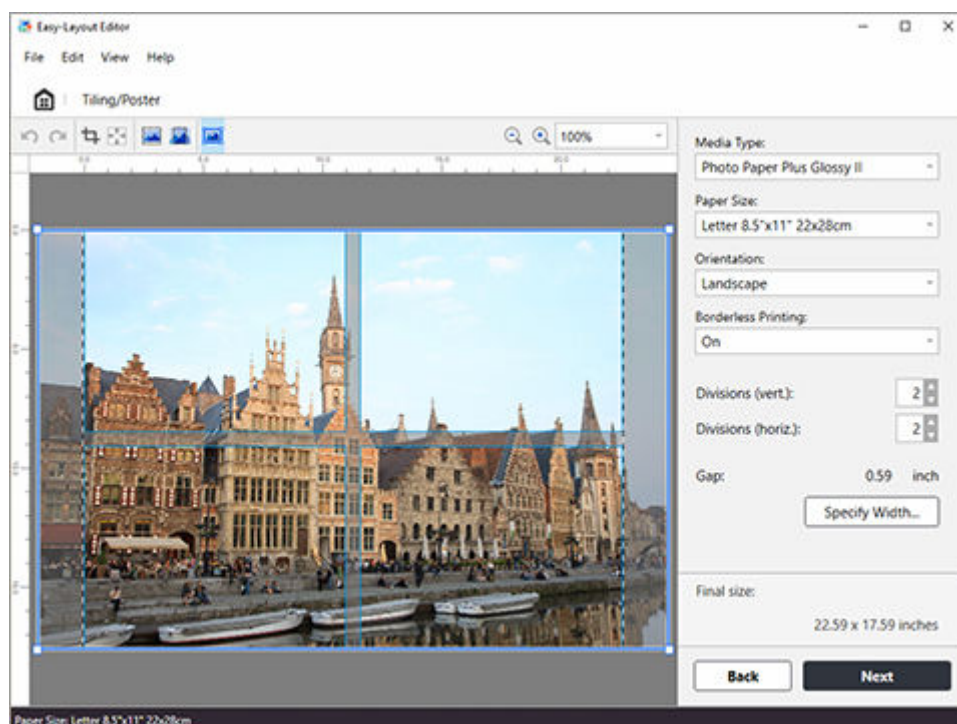
Selecciona la orientación de impresión.

**F: Divisiones (vert.) (Divisions (vert.)) / Divisiones (horiz.) (Divisions (horiz.))**

Establece el número de divisiones que desea para la imagen.

**5. Comprueba si la imagen está cortada.**

Haga clic en **Seleccionar imagen (Select Image)** (D) y compruebe el área en el que la imagen se corta (el área transparente).



Si desea cambiar el rango de área de la imagen, utilice **Orientación (Orientation)** (E) o **Divisiones (vert.) (Divisions (vert.)) / Divisiones (horiz.) (Divisions (horiz.))** (F) para cambiar la orientación de impresión o el número de divisiones o bien arrastre las imágenes organizadas.

**6. Haga clic en Siguiente (Next)**

Configure los ajustes relacionados con la impresión.

**7. Haga clic en Imprimir (Print)**

Comenzará el proceso de impresión.

## Agregar o editar sus favoritos

Puede registrar una combinación de impresora para usar, un menú de diseño y configuraciones en el menú de diseño, y guardarla en **Favoritos (Favorites)**.

Al registrar combinaciones que usa con frecuencia, puede eliminar la tarea de tener que configurarlas cada vez. También puede editar o eliminar los favoritos registrados.

### Cuadro de diálogo Agregar a favoritos (Add to Favorites)

Para abrir el cuadro de diálogo **Agregar a favoritos (Add to Favorites)**, haga clic en **Agregar... (Add...)** en **Favoritos (Favorites)** en la pantalla de configuración de impresión abierta desde cualquiera de los menús de diseño.

Haga clic en **Aceptar (OK)** para registrar la configuración que se muestra en los favoritos.

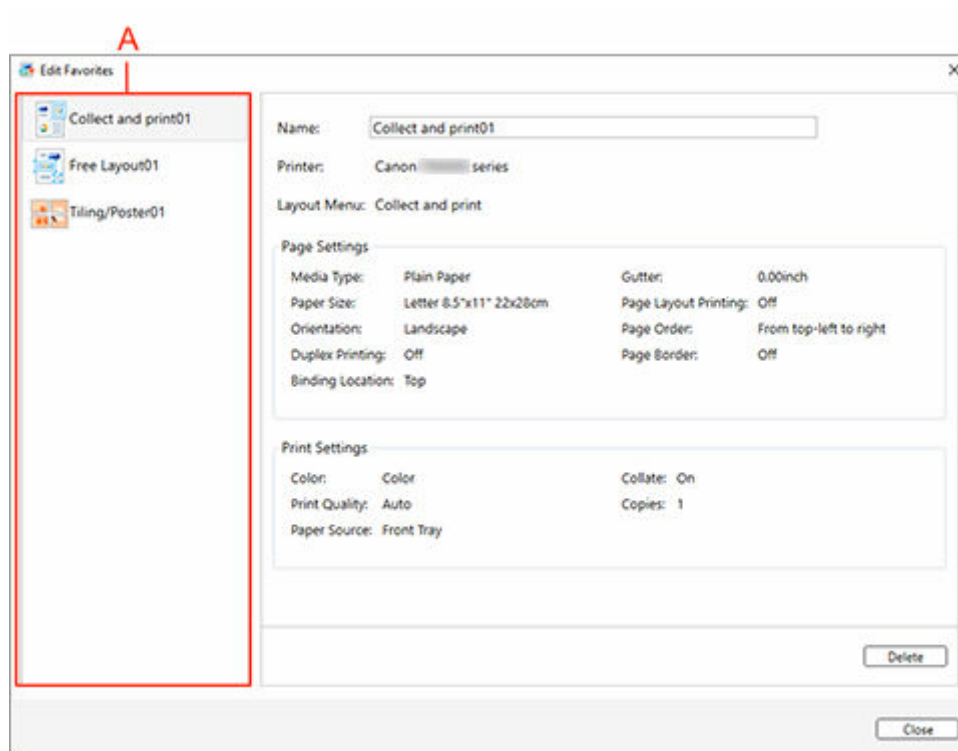
Add to Favorites			
Name:	Collect and print01		
Printer:	Canon series		
Layout Menu:	Collect and print		
Page Settings			
Media Type:	Plain Paper	Gutter:	0.00inch
Paper Size:	Letter 8.5"x11" 22x28cm	Page Layout Printing:	Off
Orientation:	Landscape	Page Order:	From top-left to right
Duplex Printing:	Off	Page Border:	Off
Binding Location:	Top		
Print Settings			
Color:	Color	Collate:	On
Print Quality:	Auto	Copies:	1
Paper Source:	Front Tray		
		OK	Cancel

### »»» Nota

- En el cuadro de diálogo **Agregar a favoritos (Add to Favorites)**, solo puede editar el **Nombre (Name)**. Si desea cambiar la configuración registrada, haga clic en **Cancelar (Cancel)** para volver al menú de diseño. Después de cambiar la configuración en la pantalla de edición y la pantalla de configuración de impresión, abra el cuadro de diálogo **Agregar a favoritos (Add to Favorites)** de nuevo.

### Cuadro de diálogo Editar Favoritos (Edit Favorites)

Para abrir el cuadro de diálogo **Editar Favoritos (Edit Favorites)**, haga clic en **Editar Favoritos... (Edit Favorites...)** en la hoja **Favoritos (Favorites)** de la pantalla de inicio.



Seleccione el nombre registrado de (A) y verifique la configuración para cambiar el **Nombre (Name)** y elimine los favoritos.

## Notas generales (Easy-Layout Editor)

Cuando utilice Easy-Layout Editor, se aplicarán las siguientes restricciones. Familiarícese con ellas antes de utilizarla.

- El objetivo principal de esta guía es ofrecer explicaciones empleando las pantallas que aparecen al utilizar el Windows 10 operating system (en adelante, Windows 10).
- Se recomienda utilizar el sistema operativo de 64 bits.
- Aplique la Windows Update más reciente.
- La carga de datos en el software de la aplicación o impresión desde el software de la aplicación puede fallar. Además, las imágenes pueden resultar defectuosas o granuladas al imprimirlas. En dichos casos, pruebe los métodos siguientes.  
Si no puede resolver la situación, imprima directamente desde el controlador de la impresora, sin utilizar Easy-Layout Editor.
  - Agregue memoria ampliada a tu PC, o amplíe la memoria virtual.
  - Si está utilizando Adobe Illustrator, cambie la configuración de encendido/apagado del elemento Impresión en mapa de bits (Bitmap print) en el cuadro de diálogo de impresión.
  - Cambie la calidad de impresión.
  - Abra el cuadro de diálogo **Opciones de impresión (Print Options)** de la pantalla de configuración de impresión del controlador de la impresora para que **Canon Easy-Layout Editor** cambie la configuración para la casilla de verificación **Reducir la resolución para evitar pérdida de datos de impresión (Reduce resolution to prevent loss of print data)**.
- A veces, la visualización de la vista previa de impresión puede ser diferente de la posición de impresión real. Si esto ocurre, haga un ligero ajuste en la posición del objeto.
- La apariencia del texto y líneas finas en la vista previa de impresión puede ser diferente de lo que aparece en el resultado de la impresión.
- A veces, un trabajo de impresión se puede perder si Easy-Layout Editor se cierra durante el trabajo de impresión.
- Cuando instala este software se instala **Canon Easy-Layout Editor** de la impresora virtual. Si desea utilizar este software, no desinstale **Canon Easy-Layout Editor** de la impresora virtual.
- La impresión no es posible desde impresoras compartidas o impresoras redirigidas.
- El arranque e impresión inicial puede tardar un tiempo en función del entorno.
- El funcionamiento puede ser anómalo si el número de tamaños de papel registrado en el sistema operativo sobrepasa un determinado número.
- En Arranque, si deshabilita **Canon Easy-Layout Editor Service**, no funcionará correctamente.